

REQUEST FOR IMPROVED PROJECT

Page of

DIRECTIONS: Complete each cell. Prepare a separate request for each project.

Please note: In accordance with 44 CFR §206.203(d)(1), approval for improvements to a project scope of work, as defined on the project worksheet, **does not** including additional funding. Federal and State participation in funding of an improved project is based on the actual cost of performing the approved scope of work shown on the project worksheet.

Improved projects must have consent by state, FEMA and have environmental and historic review prior to any construction before any funding can be approved.

DECLARATION NO.**PW NO.****FIPS NO.****DATE:****CATEGORY:**

FEMA -DR-

APPLICANT:**COUNTY:****DAMAGED FACILITY:**

Applicant desires to make improvements to the project while restoring the pre-disaster function of the damaged facility. Listed below is a description of improved project including detailed scope/schedule of work. See attached special considerations questionnaire for FEMA review. (Add attachments as necessary for a complete request description.)

ESTIMATED COST OF IMPROVEMENT:**TOTAL ESTIMATED COST OF PW WITH IMPROVEMENT:****SOURCE OF FUNDING FOR ADDITIONAL COSTS:****WORK TO BE PERFORMED BY:** (Check one)☐ A.) Contract☐ B.) Applicant's Employees and Equipment☐ C.) Combination of A and B**ESTIMATED DATE OF COMPLETION WITH IMPROVEMENTS:**

Applicant confirms by signature below that: 1) approval is based on the information provided with this request; 2) any changed conditions should immediately be brought to the attention of the Governor's Authorized Representative; and. 3) approved projects remain subject to all previous requirements for accountability, completion, and closure.

SIGNATURE OF APPLICANT'S AUTHORIZED REPRESENTATIVE:**DATE:****PRINT NAME AND POSITION:****CONTACT NUMBER:****APPROVAL SECTION**

(TO BE COMPLETED BY INDIANA DEPARTMENT OF HOMELAND SECURITY/RECOVERY/PA)

SIGNATURE OF STATE PUBLIC ASSISTANCE OFFICER:**DATE:**

EHP COMPLIANCE – 7/14/06

All FEMA funded projects require Environmental/Historic Preservation (EHP) review and approval. Any project that changes the pre-disaster condition (function, capacity, or location) of a facility requires EHP review and approval **PRIOR** to the start of construction. Hazard mitigation, improved projects and alternate projects require a more detailed level of review because, by definition, they may involve a change in the function or capacity of a facility and/or work outside the footprint of the existing structure. The applicant is responsible for obtaining all required permits and complying with all conditions placed on the project.

If a proposed project:

- Involves any action on beaches or in a CBRA zone
- Is in or adjacent to floodplains, wetlands or water-ways
- Changes the location or capacity of the damaged facility
- Has the potential to affect any environmentally sensitive areas
- Will involve excavation or digging in undisturbed ground
- Is around any potentially historical sites or structures
- Involves the repair or replacement of any structure more than 45 years old

The applicant must provide (as appropriate):

- Site plans, drawings or sketches
- Design/construction plans or drawings
- Hydraulic/hydrological study or analysis
- Location, site and floodplain (FIRM) maps
- A record of any existing permits and permit applications
- Copies of any existing permits and permit applications
- Photographs of the damaged facility and the surrounding area

This information should be scanned or attached to the NEMIS file so that it is available to the EHP specialist during the review process. Projects submitted without the necessary back-up documentation cannot be processed through environmental review and approval without delays.

Also, in order to avoid unnecessary delays:

- Provide clear damage description and scope of work
- Do not combine multiple buildings or sites on a single PW
- Note the date of construction of buildings and historic background
- Provide overall photographic views of buildings and surroundings
- Note and photograph any dedication or historical information plaques
- Completely describe and locate the proposed site of replacement facilities

If this information is not included, processing will be delayed while the scope is clarified, dates are established and locations are determined.

It is especially important that the applicants provide the plans, maps, studies, photos, etc. and obtain the required permits/approval from the appropriate agencies **PRIOR** to the start of construction. Verification that all necessary permits have been obtained and all conditions have been met is required at project close-out. Failure to do so could jeopardize FEMA's ability to fund the project.

Please contact the LTRO EHP staff if you have any questions. Thank you.

Rick Myers
Environmental Liaison Officer
Richard.myers@dhs.gov
(407) 858-2705 Office
(407) 251-9930 Fax